



One-2-Web Student Guide

The purpose of the One-2-Web Chromebook program in SD27J is to provide a collaborative and creative environment for all learners. This environment will enable and support students and teachers to implement transformative uses of technology while enhancing students' engagement with the academic content.

Our goal is to help students develop the necessary skills to live and work successfully in an increasingly advanced, technology-driven world. These skills are expanding and redefining how they live, learn, work, and play. We want to leverage technology by providing engaging and powerful learning experiences for all students across all curricular areas.

Technology immersion does not diminish the vital role of the teacher. On the contrary, it transforms the teacher from a director of learning to a facilitator of learning. The One-2-Web Chromebook initiative will provide opportunities to integrate technology into the curriculum anytime and anyplace. These learning opportunities will promote continuous, dynamic interaction among students, educators, parents, and the extended community.

The equipment referenced in this document is currently a Chromebook and a charger. These items are the property of 27J and are on loan to you during the school year as long as you meet these expectations. Your school may set consequences for failure to follow these terms, including the loss of this privilege. Board policies referenced below can be found at <https://bit.ly/2AjPWx>.

STUDENT EXPECTATIONS:

Ownership: Whether transferring to another District 27J school or leaving the district, you are expected to return the Chromebook and charger in good condition to your school as part of the process. All Chromebooks will be remotely disabled and rendered inoperable when you leave 27J.

Privacy: This Chromebook belongs to 27J, therefore your school has the right to review the content at any time per Board Policy <https://bit.ly/2mG3fOV>.

Loss/Stolen: If you lose your device, you are expected to let your school know immediately and to provide information to help recover it if possible. If your device is stolen, please complete and submit a police report to your school.

Repair and Replacement: You are responsible for the care of your device and accessories. If they are broken or lost, you must report it to your school and may be responsible for the cost of repair or replacement. 27J is the sole owner of the Chromebook and repairs can only be facilitated through district processes.

Policies and Rules: You are expected to abide by the 27J Responsible Use Policy and any rules set by your school, teacher, or parent/guardian while using the Chromebook.

Sharing and Respecting Privacy: You should respect the privacy of others and not record, photograph, or share the personal information of others unless you have their permission.

Restrictions: You are expected to abide by the restrictions placed on your Chromebook and not attempt to bypass any limits set by the district, your school, or your family.

TAKING CARE OF YOUR CHROMEBOOK:

Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly must be taken to the designated Help Desk at their respective school as soon as possible in order to begin the repair process. Chromebooks owned by the district should not be taken to any outside computer service for any type of repairs or maintenance. Students or parents should not attempt to complete any repairs to a Chromebook.

General Precautions:

- No food or drinks are allowed next to your Chromebook while it is in use.
- Cords, cables, and removable storage devices must be inserted carefully into the Chromebook and removed carefully.
- Never transport your Chromebook with the power cord plugged in.
- Chromebooks must remain free of any writing, drawing, or stickers UNLESS the Chromebook is protected with a plastic cover or removable skin. Vents CANNOT be covered.
- Chromebooks are labeled with a School District 27J property tag. This tag must not be removed or altered in any way. Removal of the tag may result in disciplinary action.
- Chromebooks should never be left in a car or any unsupervised area.
- Students are responsible for bringing a completely charged Chromebook for use each school day.

Using Your Chromebook:

- Chromebooks are intended for use at school each day.
- In addition to teacher expectations for Chromebook use, school messages, announcements, calendars, and schedules may be accessed using the Chromebook.
- Students are responsible for bringing their Chromebook to all classes unless specifically advised not to do so by their teacher.
- Chromebooks should be stored and locked in lockers when not in use.

Policies regarding electronics conduct and expectations:

- Student Code of Conduct <http://bit.ly/2Ng80dR>
- JICJ - Student Use of Cell Phones and Other Personal Devices <https://bit.ly/2McZifB>

REPAIRING AND REPLACING YOUR CHROMEBOOK:

Accidental Damage: There will be no fee for accidental damage to a Chromebook. A letter may be sent to the parent/guardian if deemed necessary. Repeated accidental or careless damage to a Chromebook will be addressed by school administration.

Repairing Damaged Chromebook: Repair to a Chromebook irresponsibly or intentionally damaged will be charged at the actual cost of repair parts and labor. Chromebooks irresponsibly or intentionally damaged beyond repair will be treated as a lost Chromebook.

Note: The school administrator will determine if the Chromebook has been irresponsibly or intentionally damaged.

Battery Life: Chromebooks batteries will last a regular school day. However, students will be responsible for charging their Chromebook each evening to ensure maximum performance during the school day. Chromebooks should be fully charged and then removed from the AC adapter while in use.

PARENT/GUARDIAN EXPECTATIONS:

Parents/guardians are expected to familiarize themselves with the Student Expectations listed above. See below for additional Expectations and Commitments revolving around technology in the home.

Note: The devices referenced in these Expectations and Commitments are those specifically assigned to a student - currently a Chromebook and charging cable.

TECHNOLOGY AT HOME:

It is expected that Parents/Guardians be proactive in establishing home guidelines around appropriate use regarding student access to adult-themed websites and materials as well as Internet safety.

The 27J inappropriate-content filter works outside of 27J buildings and will apply filtering no matter who is logged in and on what network. We encourage parents/guardians to set boundaries, safeguards, and expectations for technology use at home that align with family values. You have the right to monitor your student's use of the device.

It is expected that Parent/Guardians be proactive in ensuring their student and the device is ready for academic use.

The device provided to your child is intended to be an instructional tool. Please ensure that it is accessible to students for school work at home, but also promote healthy practices such as time limits and a quiet place to work for students. The device is considered a learning tool for all family members. Parents/guardians and other siblings are encouraged to use the device to supplement their learning, provided the student assigned the device has priority for their school work.

Your school and 27J is committed to providing educational opportunities for interested parents/guardians. Online resources, information, and updates about the program can be found on the school/district website.

Additionally, support with newly-adopted curriculum and technology may be available through 27J and your school. Information about these offerings will be communicated through your school.

Low-cost options for Internet access at home are available from the following entities:

Comcast Internet Essentials - <http://www.internetessentials.com/>